



MAIL OR FAX FORMS WITH CREDIT CARD INFO TO:

Presentation Services

3667 Las Vegas Boulevard Las Vegas, NV 89109
 Phone: 702.785.5506 Fax: 702.733.8671

BOOTH
NUMBER

EVENT NAME:			EVENT DATES:			LOCATION:		
EXHIBITING COMPANY NAME:								
BILLING NAME AND STREET ADDRESS:								
CITY:			STATE:			ZIP CODE:		
TELEPHONE NUMBER:					FAX NUMBER:			
ORDERED BY:					PRINT CARDHOLDER'S NAME:			
CC TYPE	EXP DATE:	CC#						3 DIGIT SECURITY CODE
CARDHOLDER'S SIGNATURE:					EMAIL ADDRESS (PLEASE PRINT)			

**Cancellation of services and labor must be received in writing no later than 48 hours prior to load in.
 On-site orders will result in an \$85 labor charge.
 NO CHECKS ACCEPTED**

AUDIO VISUAL SERVICES FORM

To receive advance prices PSAV must receive your order, with credit card information,
 fourteen (14) days prior to show opening, all other orders will be processed at the late order rate.
EQUIPMENT PRICES ARE PER DAY.

EQUIPMENT DESCRIPTION	PRE-SHOW	QTY	DAYS	TOTAL
PROJECTORS & PRESENTATION				
LCD PROJECTOR	675.00			
KEYBOARD	25.00			
WIRELESS MOUSE	50.00			
FLIP CHART W/MARKERS	45.00			
TRIPOD EASEL	27.00			
6' X 6' TRIPOD SCREEN	45.00			
8' X 8' TRIPOD SCREEN	45.00			
32" ROLLING CART	25.00			
54" ROLLING CART	35.00			
VCR & VIDEO MONITORS (TV'S) – Do not use with computers				
VHS VCR	65.00			
DVD PLAYER	80.00			
32" LCD MONITOR & DVD	425.00			
32" LCD MONITOR & VHS	425.00			
COMPUTER				
LAPTOP COMPUTER	150.00			
LABOR – SET UP & TEARDOWN				
STRAIGHT TIME	65.00			
OVERTIME	97.50			

EQUIPMENT DESCRIPTION	PRE-SHOW	QTY	DAYS	TOTAL
AUDIO				
4-CHANNEL MIXER	75.00			
POWERED SPEAKER	130.00			
CASSETTE PLAYER	55.00			
CD PLAYER	60.00			
DATA (COMPUTER) MONITORS				
20" LCD FLAT SCREEN	250.00			
32" LCD FLAT SCREEN	350.00			
42" PLASMA SCREEN	600.00			
50" PLASMA SCREEN	700.00			
PLASMA STAND	100.00			
TOTAL EQUIPMENT				
CURRENT NEVADA STATE SALES TAX				
ON SITE ORDER — LABOR CHARGE				
TOTAL AUDIO VISUAL				
DELIVERY DATE REQUESTED:			DELIVERY TIME:	
BOOTH CONTACT:				

****NOTE: ALL LABOR OR DELIVERY REQUESTS AFTER 5:00 PM AND BEFORE 8:00 AM WILL BE AT OVERTIME. LABOR FEES ARE NON-TAXABLE.**

Prices subject to 21% service charge and current Nevada sales tax.

All prices subject to change without notice.